

February 16, 2023

## Supply Chain Services Changes name to Peak Technologies, LLC

As you may be aware, **Supply Chain Services** merged with Peak Technologies in August 2022. Since then, we have focused on leveraging the strengths and resources of our growing portfolio of companies to increase our geographic presence, solutions offering, and partner ecosystem to better serve our customers.

We are now taking the next step to better align our Supply Chain Services business with our parent company and are extremely excited to announce that we are changing our name to **Peak Technologies, LLC**.

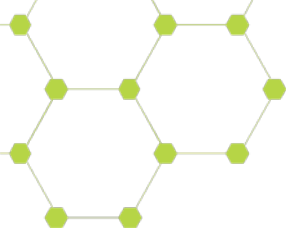
Effective March 1, 2023, Supply Chain Services will now be **Peak Technologies, LLC**, creating one stronger go-forward organization that combines the resources, infrastructure, and experience of our growing Peak Technologies portfolio of companies. As part of this process, we will also be moving to a new ERP system to leverage an enhanced IT infrastructure.

**During this transition and data conversion to our new business system we will be limited in our ability to process orders or generate quotes starting on March 1, 2023, through end of business March 3, 2023.**

If you anticipate any media releases during this time period, (tags/labels/ribbons), please consider placing those requests prior to 2/28/2023 to ensure no disruption to your normal business operations. On-Site and Depot Services will remain unaffected. We appreciate your patience and will work closely with you on any urgent matters while the transition is in process.

**With the name change and transition to a new ERP, the following is a list of changes that will be required by your organization to ensure a seamless transition of business moving forward:**

1. **Federal Tax ID #:** Supply Chain Services now has a new Federal Tax ID #. As of March 1, 2023, **Supply Chain Services' new Federal Tax ID # is 86-2907108**. This is the new Federal Tax ID # of the Peak Technologies, LLC legal entity. To properly reflect our vendor name in your procurement system, please update your master record to Peak Technologies, LLC.
2. **Sales Tax:** Due to our legal entity and name change and based on a re-evaluation of the amount of business activity we generate across the US, we will now be required to collect sales tax in nearly every US state. This change is required from past invoicing practices because Supply Chain Services previously did not operate in numerous states, and our company was only required to charge and collect sales tax for transactions within the states where we had a direct physical presence.
3. **Company Documentation:** Supply Chain Services (now Peak Technologies, LLC) will be moving



to a new ERP system on March 1, 2023. The transition to our new system will mean that the output documents that we use to conduct business will change in appearance due to the templates in our new system. This will include business documents such as Sales Quotations, Invoices, Service Contracts and other forms of business correspondence. If you have questions on any of these output changes, please contact your Peak Technologies, LLC Account Manager (formerly Supply Chain Services Account Representative).

4. **Invoice Payments:** For invoice payments, Peak Technologies, LLC's remit to address is:

**Peak Technologies, LLC**  
**PO Box 71000**  
**Philadelphia PA 19176**

If you have a different remit to address on file, please update your company records to reflect our current remit to.

Thank you for your patience and flexibility throughout this transition. We're confident that the combined Peak Technologies, LLC organization will be able to better meet your needs as we bring together the industry's fastest growing platform of companies.

Please contact your Peak Technologies, LLC account manager if you have any questions regarding any of these corporate changes.

Sincerely,

Nhut Doan  
Senior Vice President, Sales, Peak Technologies, LLC